# Job Description and Qualifications

**Position** Children and Youth Summer Staff

Department Christian Education

Supervised by Assistant Pastor of Children & Youth, High School Minister, Children's

Minister

Position Schedule 20-24 hrs/wk including Wednesday evening, Sunday mornings, and

Thursday mornings with some flexibility of scheduling

Position Status Non-exempt, hourly, \$16.00/hour

Issue or Revised Date 1.08.2024

## **Purpose**

Hire college-aged students for the transformation of their lives by exploring God's call to Christ-like leadership at First Presbyterian Church Fresno through community, prayer, studying Scripture and dynamic learning experiences in the Christian Education department.

## **Primary Duties**

- 1. Plan, attend and implement Wednesday evening Bible Study with Supervisor and adult volunteers.
- 2. Be involved weekly in Sunday School planning and teaching in conjunction with the Supervisor.
- 3. Be at events at least 15min early and stay until the last student has been picked up.
- 4. Connect and build relationships with students outside of regularly scheduled programming.
- 5. Meet weekly with Supervisor to review your schedule, discussing the past week's successes, future week's goals, pastoral care, and assigned reading.
- 6. Participate in corporate prayer time and all Staff Meetings bi-weekly on Wednesday mornings.
- 7. Participate in weekly book study with peers and Supervisors.
- 8. Plan and implement various ministry events with the Supervisor.
- 9. Work alongside administration assistant to create postcards, flyers, and registration for events.

#### **Knowledge and Experience**

- 1. An evident commitment to Christ with a desire to live a life of honesty, purity and integrity
- 2. Positive attitude to all activities, staff, volunteers and students.
- 3. At least one year post high school, age 19-25, have an interest and passion for ministry
- 4. Ability to connect and encourage students, remember their names, pray for them regularly, and correct their disruptive behavior when necessary.

5. Desire to grow through intentional relationships, connect and contribute to God's people, and take advantage of unique learning opportunities to integrate faith and life in dynamic situations.

# **Physical Requirements**

Be prepared to participate in activities that may have some physical demands such as swimming, hiking, bike riding and other various summer activities.

#### **Disclaimer**

These statements describe the general requirements of this job classification, but are not to be construed as an exhaustive list of all responsibilities, duties or skills required. All personnel may be required to perform duties outside of their normal responsibilities when the need arises.